

Raptor Nest Development Permit Area Review - Project Charter

North Pender Island Local Trust Committee

LTC Endorsement Date: Nov 29/2024

Purpose: To review and update mapping of raptor nests on North Pender Island, and to review and update Development Permit Area designations and provisions as a Minor LTC Project.

Background: The current Raptor Nest DPA was adopted in 2008 based upon surveys conducted by local volunteers in 2005 and 2006 through the Wildlife Tree Stewardship initiative (WiTS). Nest trees were mapped with assistance of Islands Trust staff. An update of wildlife trees is needed as new nests are established and older ones abandoned. In addition DPA provisions should be reviewed and updated.

Deliverables <i>Updated mapping of wildlife trees consistent with Islands Trust mapping standards and with recent changes to the Professional Governance Act and regulations.</i> <i>Revised DPA provisions</i> <i>Amendments to OCP.</i>	In Scope <ul style="list-style-type: none"> - Raptor nest tree mapping - Report by or endorsed by RP Bio - Review of Raptor Nest DPA - Community consultation on amendments - First Nations consultation - OCP amendment 	Out of Scope <ul style="list-style-type: none"> - Other amendments to OCP or LUB - Other mapping or professional reports. 	IAP2 Engagement Level: <input checked="" type="checkbox"/> Inform <input checked="" type="checkbox"/> Consult <input type="checkbox"/> Involve <input type="checkbox"/> Collaborate
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Workplan Overview

Deliverable/Milestone	Target Date
<i>Project Charter endorsed</i>	July 2023
<i>Project initiation and preliminary report to LTC</i>	Sept 2023
<i>Procurement process for updated mapping and professional report</i>	Oct - Dec 2023
<i>Professional report study completion, staff review, project summary paper, landowner and stakeholder group engagement</i>	Jan – Nov 2024
<i>Early consultation with First Nations</i>	Sept – Dec 2023
<i>LTC preliminary review of proposed amended DPA provisions and study results</i>	May - Jul 2024
<i>Direction to prepare bylaws</i>	Jul 2024
<i>Final mapping delivered</i>	Nov 2024
<i>Community consultation on draft bylaws, bylaw referrals</i>	Nov 2024 – Apr 2025
<i>Legislative process to amend OCP</i>	Apr – Sep 2025
<i>Implementation and communications</i>	Sept – Oct 2025

Project Team

<i>Brad Smith, Island Planner</i>	<i>Project Manager</i>
<i>Robert Kojima, RPM</i>	<i>Project Sponsor</i>
<i>Aislyn King, GIS Staff</i>	<i>Mapping</i>
<i>Emily Bryant</i>	<i>Admin support</i>
RPM Approval: <i>Robert Kojima</i>	LTC Endorsement:

Budget

Budget Sources:		
Fiscal	Item	Cost
2023-24	Mapping	\$5000
2024-25	Consultation and public hearing	\$3000
2024-25	Contingency	\$2000

Date: Nov 20, 2024	Date: Nov 29, 2024		Total	\$10,000
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Meeting	Deliverable/Milestone
July 28, 2023	LTC endorsement of project charter - Complete
Sept 29, 2023	Preliminary report to LTC, direction to proceed with mapping procurement process and engagement plan - Complete
April 5, 2024	Report to LTC on proposed updates to DPA provisions - Complete
July 26, 2024	LTC preliminary review of draft DPA amendments and direction to proceed with bylaw - Complete
July 26, 2024	Updated mapping received by LTC, direction to proceed with landowner and stakeholder group communication - Complete
November 29, 2024	Draft bylaw to LTC – direction to complete referrals
April 2025	Consideration of first reading
March/April 2025	2 nd Community information meeting
May 2025	Public Hearing, second and third readings, referral to EC and Minister
Sept 2025	LTC review of communications plan
Fall 2025	Final adoption upon Ministerial approval of bylaw