

Policy Statement Amendment Project - Project Charter V13

Purpose To support Trust Council’s update of the Islands Trust Policy Statement bylaw, incorporating feedback from Indigenous Governing Bodies, the public, and referral agencies, and approval by the Minister of Municipal Affairs.

Background Trust Council has assigned Executive Committee, with involvement from Trust Programs Committee as appropriate, the task of updating the Islands Trust Policy Statement through the lenses of reconciliation, climate change, and affordable housing, and to undertake early engagement with Indigenous Governing Bodies (IGBs) and the public in the process.

Objectives

- To adopt an updated Policy Statement bylaw that supports Trust Council’s commitments to reconciliation, climate change, and affordable housing, and reflects feedback from the public, IGBs, and partner agencies.

In Scope

- Policy Statement amendment drafting directed by TC resolutions, communications, legal review, and implementation planning
- IGB engagement, public engagement, and agency referrals
- Four readings/Ministerial approval

Out of Scope

- Treaty or territorial negotiations or accommodation
- Consequential amendments to official community plans and land use bylaws

Workplan Overview

Major Deliverable/Milestone	Dates
<p>Past Years (FY 2019/20/21/22/23/24/25)</p> <ul style="list-style-type: none"> - IGB early engagement Phases 1 (2019-2021), 2 (2021-2022), and 3 (2023) - Public engagement Phases 1 (2019-2020), 2 (2021), and 3 (2022) - Policy review and analysis by Trust Council’s committees/working groups and staff (2020-22) - Amendment drafting and legal review Phase 1 (Apr-Jun 2021), Phase 2 (Dec 2022-Mar 2023) - IGB Early engagement Phase 3 - Review and revision of draft Policy Statement by Committee of the Whole and Trust Programs Committee (May 2024 - May 2025) - First Reading (July 2025) - Phase 4 Public Engagement (Sept 2025 - March 2026) 	2019 - Spring 2026
<p>Present</p> <ul style="list-style-type: none"> - Bylaw referral to, and meetings with, IGBs, regional districts, Conservancy Board and others - Implementation Planning - Preparation of Engagement Records 	Aug 2025 - March 2027 May 2026 - Adoption May 2026 - June 2027
<p>Final Adoption (FY 2027/28/29)</p> <ul style="list-style-type: none"> - Gain Islands Trust Council endorsement and incorporate any revisions to charter - Trust Council receives all referral responses and passes resolutions on further revisions required - Amendment drafting and amendment/Second and Third Reading by Trust Council - Refer proposed bylaw to Minister with final FN/agency engagement report; allow one year for review - Ministerial Approval (estimated—no statutory timeline), and Adoption - Final graphic design and distribution, celebration event 	March 2027 June 2027 June 2027 to Mar 2028 June 2028 to June 2029 June 2029 Sept 2029

Project Team

Executive Committee COTW/TPC Director, TAS	Project Champion Policy Content Advisors Project Director
Sr. Policy Advisor	Project Manager & Policy Writer
Program Coordinator	Public Engagement Coordinator
Communications Specialist	Communications Coordinator
Sr. Intergovtl Policy Advisor	First Nations Engagement Coordinator

Budget

Item	FY 24-25	FY25-26	FY26-27
Communications	\$10,000	\$26,000	\$7,000
Public Engagement	\$0	\$17,500	\$0
Legal Review	\$25,000	\$10,000	\$10,000
Capacity Funding	\$4,000	\$0	\$20,000
Total Activity Costs:	\$39,000	\$53,500	\$37,000

Approved by:

Clare Frater, Director, TAS

Endorsement: TC

Res#: 2026-076
Date: June 17, 2026

***Timeline assumes Trust Council schedules special meetings between regular quarterly meetings.**