

DATE OF MEETING: August 8, 2024
TO: Gabriola Island Local Trust Committee
FROM: Narissa Chadwick, RPP
Local Planning Services
COPY: Renee Jamurat
SUBJECT: OCP/LUB Review – Fall Engagement Options

RECOMMENDATION

1. That the Gabriola Island Local Trust Committee endorse the Gabriola OCP/LUB Review 2024 Fall engagement process and draft schedule.

REPORT SUMMARY

This report presents a process for 2024 Fall engagement for endorsement by the LTC.

BACKGROUND

At the July 4th LTC special meeting, through resolution the LTC:

- Approved the Project Charter for Phase 2 of the Gabriola Island OCP/LUB Review Project;
- Approved the “Gabriola Visioning 2050: What We Heard Engagement Summary Report”;
- Endorsed draft principles and goals emerging from the Gabriola Visioning 2050 process;
- Requested staff launch a survey and attend events throughout the summer to provide feedback on draft principles;
- Requested that staff proceed with organizing focussed Local Trust Committee Meetings on specific topics as well as meetings with focus groups; and
- Endorsed the development of a targeted engagement process designed to bring a diversity of voices into the LTC conversations related to specific areas of focus for the OCP.

PROPOSED PROCESS FOR FOCUSED GROUPS

Following the July 4th LTC special meeting staff consulted with local LTC members to identify which groups/individuals on the Island should be specifically invited to focus group meetings on specific topics. These groups are listed in the table below.

In addition to the groups identified in the table, individuals who identify themselves to staff, trustees or through the survey, as interested in a specific topic will also receive an invitation to the focus group meeting. In addition, staff will be doing a more specific call out, through our pop up engagement sessions during the summer to young families and youth who are underrepresented in the groups identified, in order to encourage their participation and identify alternative options for engaging them in the discussion.

Fall Engagement Draft Schedule

Topic	Organizations to Invite	Focus Group Conversation	LTC Discussion/Decisions
Cultural Heritage Preservation	Snuneymuxw First Nation and other First Nations.	As determined by First Nations	TBD
Use of Suitable Land Analysis (SLA) and water balance	Gabriola Lands and Trails Trust (GaLTT); Gabriola Rescue of Wildlife Society (GROWLS); Sustainable Gabriola, Climate 12-12-12 Action group; Gabriola Land Stewards Society (GLSS)	Sept/Oct 2024	To be combined with Ecosystems Policy and Environmental DPA meeting
Ecosystem Policies and Environmental DPA Options	GaLTT; Sustainable Gabriola; Climate 12 group; GROWLS; Gabriola Is. Land Stewards Soc. (GILSS)	Sept/October 2024 (could be combined with SLA discussion)	November LTC meeting
Housing Policies	People for a Healthy Community (PHC); Gabriola Health & Wellness Collaborative; GILSS	November 2024	February LTC meeting
Density Transfer and Density Bank	GaLTT; GILSS	January 2025	February LTC meeting
Village Core, Commercial Nodes and Industrial Lands	Sustainable Gabriola; Gabriola Chamber of Commerce	February 2025	March LTC meeting
Parks, Recreation and Transportation	Gabriola Rec. Society; POSAC (RDN Parks & Open Spaces Adv. Comm.); and Gabriola Transportation Society	March 2025	April LTC meeting

Note: Special LTC meetings will be scheduled as required.

ENGAGEMENT PROCESS

The engagement process for this phase will include the following:

- Development of a discussion guide for each topic to be posted to the project webpage
- Sharing of baseline report providing background and statistics
- Social media posts and pop up engagement directing community to topic focussed information on website
- Scheduling of focus groups and special LTC meetings (as required)
- Focus group meetings
- Additional meetings as needed (to balance demographic)
- Focus group meeting content will be wrapped up onto staff reports for the following LTC meeting where options related to OCP policy direction on the related topic will be discussed and direction to staff provided

Questions to LTC:

What days and times work best for focus group meetings?
Would the LTC like to attend focus group meetings?
Are there groups missing from the lists provided?

ALTERNATIVES

1. The LTC may decide not to proceed with focus group engagement. In this case, opportunities for the public to contribute will include submitting a letter or speaking at LTC meetings during the town hall (public comments section) or as a delegation. Website materials can still be prepared.

2. The LTC can make changes to the proposed process. In this case the LTC will need to be very clear about these changes so that staff can proceed with the development and sharing of the engagement schedule.

NEXT STEPS

- Staff will create an engagement schedule with specific dates.
- Staff will continue work on the baseline report.
- Staff will develop discussion guides for each topic.

Submitted By:	Narissa Chadwick, RPP MCIP, Island Planner	July 26, 2024
Concurrence:	Renée Jamurat, RPP MCIP, Regional Planning Manager	July 29, 2024