



Minutes of the Gabriola Island Housing Advisory Planning Commission

Date of Meeting:	Tuesday, August 13, 2019
Location:	Islands Trust Office 700 North Road, Gabriola, BC
HAPC Members Present:	Dyan Dunsmoor-Farley, Chair Steven Earle Howard Houle Dave Neads Angela Pounds John Woods
Regrets:	Tobi Elliott, Secretary Heather Cameron
Staff Present:	Sonja Zupanec, Island Planner, via telephone Bronwyn Sawyer, Planner 2 Nadine Mourao, Recorder
Others Present:	There were two (2) members of the public in attendance

1. **CALL TO ORDER AND WELCOME**

Chair Dunsmoor-Farley called the meeting to order at 7:00 pm. She acknowledged that the meeting was being held in territory of the Coast Salish First Nations, welcomed the public and introduced Commission Members, Staff and Recorder.

2. **APPROVAL OF AGENDA**

By general consent, the agenda was approved.

3. **MINUTES - Gabriola Island Housing Advisory Planning Commission Draft Minutes dated July 30, 2019 – for Adoption**

By general consent, the Housing Advisory Planning Commission meeting minutes of July 30, 2019 were adopted.

4. **BUSINESS ITEMS** **Set Rota for Chair Person**

Housing Advisory Planning Commission (HAPC) members set the rota for Chair as noted:

- Dyan Dunsmoor-Farley, Steven Earle, Dave Needs, Angela Pounds, Howard Houle and Tobi Elliot; and
- Staff to track Chair rota.

5. REFERRAL FROM GABRIOLA ISLAND LOCAL TRUST COMMITTEE

5.1 Draft Engagement Strategy – continuation of discussion from previous meeting (page 5) and summary of advice to Local Trust Committee (LTC) – proposed rewording of Priority Engagement themes attached

Discussion ensued and the following key points were noted by commission members:

- Interested in the additions/amendments to the Priority Engagement Themes on Climate Change and Protecting Aquifers;
- Requested a preamble context statement to proposed Priority Engagement Themes that makes commitment to address housing needs of Gabriolans, while balancing Islands Trust objective to preserve and protect;
- Requested a reorder of proposed Priority Engagement Themes with top priority for people;
- Chair, Angela Pounds, and Steven Earle to work on Priority Engagement Themes preamble context statement, reorder of Priority Engagement Themes, and email members for feedback, in time to finalize and include in LTC September regular meeting for review;
- Angela Pounds to provide homelessness data to the Chair;
- Requested changing “4 central themes” to “the central themes” in Deliverables and Milestones;
- Requested clarification regarding “Who is being engaged?” document, what is document trying to convey? and
- Requested additional text in the “Introduction” section regarding the extensive work already done by this community and how the LTC are drawing from this.

GB-HAPC-2019-007

It was MOVED and SECONDED

that the Gabriola Island Housing Advisory Commission members Dyan Dunsmoor-Farley, Angela Pounds, and Steven Earle will work on Priority Engagement Themes and circulate the Draft document to the members of the Gabriola Island Housing Advisory Commission by August 21, 2019.

CARRIED

GB-HAPC-2019-008

It was MOVED and SECONDED

that the Gabriola Island Housing Advisory Commission move the acceptance of additions/amendments “2. Climate Emergency” and “3. Protecting Aquifers” to the “Priority Engagement Themes” proposed rewording dated August 13, 2019 in the “Housing Advisory Planning Commission Engagement Strategy.”

CARRIED

GB-HAPC-2019-009

It was MOVED and SECONDED

that the Gabriola Island Housing Advisory Commission request to work on “Deliverables and Milestones” document, Items 1-3 Defining Goals during their September meeting, Items 4, 5, 9, 10, 11 Charette Mode (to be determined in September), Items 6, 7, 8 Communications during their November meeting.

CARRIED

GB-HAPC-2019-010

It was MOVED and SECONDED

that the Gabriola Island Housing Advisory Commission request the Gabriola Island Local Trust Committee to review the “Who is Being Engaged?” section of the “Housing Advisory Planning Commission Engagement Strategy” and clarify the intention and the direction being given to the Gabriola Island Housing Advisory Commission.

CARRIED

GB-HAPC-2019-011

It was MOVED and SECONDED

that the Gabriola Island Housing Advisory Commission request Staff to enhance the “Introduction” of the Housing Advisory Planning Commission Engagement Strategy” document referencing that Staff and Islands Trust have an extensive compendium of housing related documents and knowledge that have been reviewed, such as the Village Vision, Gabriola Island Chamber of Commerce Strategic Plan, Family Action Plan of Health Wellness Collaborative, for example.

CARRIED

GB-HAPC-2019-012

It was MOVED and SECONDED

that the Gabriola Island Housing Advisory Commission request Staff that the “Housing Engagement Themes” in the “Addendum” be updated to reflect the additional/amended “Priority Engagement Themes” in the “Housing Advisory Planning Commission Engagement Strategy.”

CARRIED

5.2 Update on briefing on Indigenous considerations. Invite Lisa Wilcox to next HAPC meeting.

Staff to advise Secretary on Lisa Wilcox’s availability to attend next HAPC meeting once available.

6. FUTURE MEETING DATES

Chair will work with Secretary to set up Doodle Poll for next meeting and align with Lisa Wilcox’s availability.

7. ADJOURNMENT

By general consent, the meeting was adjourned at 8:21 pm.

Dyan Dunsmoor-Farley, Chair

Certified Correct:

Nadine Mourao, Recorder