

Keats Island Shoreline Protection Project Charter - v1

Gambier Island Local Trust Committee

Date: April 19, 2018

Purpose To review options that would strengthen the policy and regulatory framework for docks and other foreshore development on Keats Island. 'Phase 1' of this project includes conducting community consultation events during the summer 2018.

Background The Gambier Island Local Trust Committee (LTC) placed "Keats Island OCP/LUB Amendments" on the top priority project list at the July 27, 2017 LTC regular business meeting specifically to review "amending policies and regulations for docks and foreshore development". In its resolution at the March 8, 2018 meeting, the LTC requested staff prepare a draft project charter for Phase 1 of the "Keats Island Shoreline Protection Project", which would include two community consultation events in the summer 2018.

Objectives

- To explore policy, regulatory and voluntary stewardship options to strengthen shoreline protection on Keats Island.
- To solicit First Nations and community input regarding shoreline values on Keats Island.
- To collate existing data on significant shoreline ecosystem features/functions.
- To develop a communication plan for the project.

In Scope

- Community and First Nations consultation events on Keats.
- Public survey to solicit input on community shoreline values.
- Overview of the suite of tools available to protect shoreline environment and ecosystem function.
- Staff analysis and recommendations to the LTC.

Out of Scope

- Review of Keats Island OCP and LUB that is unrelated to the objectives identified in this Project Charter.
- Draft bylaws to amend the OCP or LUB.

Workplan Overview

Deliverable/Milestone	Date
Draft Project Charter to LTC for consideration	April 19, 2018
Planning research; Staff develop communication plan	April—May 2018
Communication plan to LTC for consideration	May—June 2018
Community and First Nations consultation events (2)	Summer 2018
Staff report with results of community consultation events presented to LTC	Fall 2018
Next steps—LTC direction for Phase 2 of the shoreline protection project	Fall 2018

Project Team

Jaime Dubyna, Planner 1	Project Manager
Sonja Zupanec, Island Planner	Project Support
Islands Trust GIS Technician	Mapping Support
Islands Trust Administration Staff	Administrative Support

RPM Approval:

Date:

LTC Endorsement/ Amendments:

Budget

Budget Source: 2018/2019 Gambier Island Local Trust Committee Projects Budget

Fiscal	Item	Cost
2018	Community Consultation Events (incl. facility rental)	\$3000
2018	Advertising	\$250
2018	Printing information materials	\$250
	Total	\$3500