



Crown Land Tenure Application

Tracking Number: 100463682

Applicant Information

If approved, will the authorization be issued to an Individual or Company/Organization/Government?

Company/Organization/Government

What is your relationship to the Company/Organization/Government?

Employee

APPLICANT COMPANY / ORGANIZATION CONTACT INFORMATION

Please enter the contact information of the Individual/Organization who is acting on behalf of the applicant.

Name: Comox Valley Regional District
Doing Business As:
Phone: 250-334-6000
Fax:
Email: administration@comoxvalleyrd.ca
BC Incorporation Number:
Extra Provincial Inc. No:
Society Number:
GST Registration Number: 121937130
Contact Name: Daniel May
Mailing Address: 770 Harmston Avenue
 Courtenay BC V9N 0G8

CORRESPONDENCE E-MAIL ADDRESS

If you would like to receive correspondence at a different email address than shown above, please provide the correspondence email address here. If left blank, all correspondence will be sent to the above given email address.

Email: dmay@comoxvalleyrd.ca
Contact Name: Daniel May - Senior Parks Technician

ELIGIBILITY

Question	Answer	Warning
<p>Do all applicants and co-applicants meet the eligibility criteria for the appropriate category as listed below?</p> <p>Applicants and/or co-applicants who are Individuals must:</p> <ol style="list-style-type: none"> 1. Be 19 years of age or older and 2. Must be Canadian Citizens or permanent residents of Canada (Except if you are applying for an aquatic tenure adjacent to privately owned upland) <p>Applicants and/or co-applicants who are Organizations must either:</p> <ol style="list-style-type: none"> 1. Be incorporated or registered in British Columbia (Corporations also include registered partnerships, cooperatives, and non-profit societies which are formed under the relevant Provincial statutes) or 2. First Nations who can apply through Band corporations or Indian Band and Tribal Councils (Band or Tribal Councils require a Band Council Resolution). 	Yes	
<p>Is your application for a government funded <a href='https://www2.gov.bc.ca/gov/content/governments/</p>	No	

connectivity-in-bc' target='_blank'>Connectivity Project (i.e., high-speed internet, cellular, other)

Is this application in relation to increasing the supply of housing units within British Columbia?
A Housing related project, for the purpose of this application, must be for a specific development and the development must increase the number of housing units on the land/property.

No

Is this application related to the North Coast Transmission Line?

No

Is this application related to the construction of a BC Hydro Capital Project for generation, transmission, or distribution of electricity?

No

Is this application related to other BC Hydro works, such as routine maintenance/operations of existing assets or environmental mitigations?

No

TECHNICAL INFORMATION

Please provide us with the following general information about you and your application:

EXISTING TENURE DETAILS

Do you hold another Crown Land Tenure?

Yes

Please specify your file number:

1414614

If you have several file numbers, please make a note of at least one of them above. Example numbers: 1234567, 153245, others

ALL SEASONS RESORTS

The All Seasons Resorts Program serves to support the development of Alpine Ski and non-ski resorts on Crown land. For more detailed information on this program, please see the operational policy. If you have further questions, please contact FrontCounter BC.

Are you applying within an alpine ski resort? No

WHAT IS YOUR INTENDED USE OF CROWN LAND?

Use the "Add Purpose" button to select a proposed land use from the drop down menu.

In some situations, such as short-term, low-impact use of Crown land or docks/moorage that meet specific criteria, Crown land use is allowed without needing to apply for authorization. Some examples are uses listed within the Land Use Policy - Permissions and, for docks/moorage, within the Private Moorage policy.

For all application types, you should review the Land Use Policy that describes your intended use of Crown land to determine if your activity is permissible under the Land Act.

Purpose	Tenure	Period
Community Institutional Community Facility	Licence of Occupation	More than thirty years

What are you applying for? Nominal Rent Tenure (Licence / Lease)

ACCESS TO CROWN LAND

Please describe how you plan to access your proposed crown land from the closest public road:

The crown land (boat launch) will be accessed by Barge Road. A small road that is accessed from Shingle Spit Road, directly adjacent to the Hornby Ferry Terminal. The boat launch has been in operation for many years and used by

the public for recreational boating purposes, for emergency evacuation for the island and by contractors to receive barges with aggregate materials for larger projects happening on Hornby Island.

COMMUNITY INSTITUTIONAL

Crown land dispositions for less than fair market value are offered on a limited basis to community or institutional groups. Please visit the Community and Institutional webpage for more information.

Specific Purpose: Community Facility
Period: More than thirty years
Tenure: Licence of Occupation

ELIGIBILITY

Sponsored Crown Grants and Nominal Rent Tenures are limited to specific organizations. Please refer to the Community and Institutional Program Area for verification of eligibility.

Are you eligible? Yes

TOTAL APPLICATION AREA

Please give us some information on the size of the area you are applying for.

Please specify the area: .15 hectares

PROJECT DETAIL

A Community Organization is open to the entire community, or provides benefit to the entire community. Examples: historical, museum and arts societies, recreation organizations, community organizations, volunteer societies, youth and senior service organizations.

Are you a community organization? No

Please upload the Resolution / Endorsement document. October16_2023 Board Resolution - Shingle Spit Ramp Funding.pdf Board Resolution - Shingle Spit Boat Launch Funding

IMPORTANT CONSIDERATIONS

Are you intending to use the land as a shooting range or shooting club for discharge of firearms? No

ADDITIONAL QUESTIONS

In many cases, you might require other authorizations or permits in order to complete your project. In order to make that determination and point you in the right direction, please answer the questions below. In addition, your application may be referred to other agencies for comments.

Is the Applicant or any Co-Applicant or their Spouse(s) an employee of the Provincial Government of British Columbia? No

Are you planning to cut timber on the Crown Land you are applying for? No

Are you planning to use an open fire to burn timber or other materials? No

Do you want to transport heavy equipment or materials on an existing forest road? No

Are you planning to work in or around water? Yes

1. If you will be working in or around fresh water, you will require a Water Sustainability Act Change Approval or Notification from the Province.
2. The federal Department of Fisheries and Oceans might need to review your project.
3. Review the Transport Canada website if the Navigation Protection Act applies.

Does your operation fall within a park area? No

LOCATION INFORMATION**OTHER LANDS PHYSICALLY AFFECTED**

Are there other lands that are physically affected by your works? No

DRAWINGS

Please provide information on the location and shape of your Crown land application area. You can use one or more of the tools provided.

I will upload a PDF, JPG or other digital file(s)

MAP FILES

Your PDF, JPG or other digital file must show your application area in relation to nearby communities, highways, railways or other land marks.

Description	Filename	Purpose
Board Resolution	October16_2023 Board Resolu...	Community Institutional
Google Earth KML	Shingle Spit boat launch.kml	Community Institutional
New boat launch design showing new footprint over old footprint	1172-001 Shingle Spit Boat ...	Community Institutional
Tenure Boundary Map	ShingleSpitBoatLaunchTenure...	Community Institutional

ATTACHED DOCUMENTS

Document Type	Description	Filename
General Location Map	Location Map	HornbyBoatRamp_8x11 tenure ...
Management Plan	Management Plan - Boat Launch - 2025	Shingle Spit Boat Launch Ma...
Other	Biophysical Report and EMP	Shingle Spit Biophysical Re...
Other	CHIP Permit - K'omoks First Nation	Cultural Heritage Inspectio...
Other	Engineers Inspection - Technical Memo	70571_CVRD_ShingleSpitInspe...
Other	License of Occupation	License of Occupation - FLN...
Other	Preliminary Field Reconnaissance Report - K'omoks First Nation	PFR of Shingle Spit Boat La...
Other	Risk Assessment - Shingle Spit Boat Launch	MIABC Risk Assessment Inspe...

Side Profile	Side Profile	1172-001 Shingle Spit Boat ...
Site Photographs	Boat Launch Photographs	2016 pic overview for asses...
Site Plan	Boat Launch Design	1172-001 Shingle Spit Boat ...

PRIVACY DECLARATION

Check here to indicate that you have read and agree to the privacy declaration stated above.

REFERRAL INFORMATION

Some applications may also be passed on to other agencies, ministries or other affected parties for referral or consultation purposes. A referral or notification is necessary when the approval of your application might affect someone else's rights or resources or those of the citizens of BC. An example of someone who could receive your application for referral purposes is a habitat officer who looks after the fish and wildlife in the area of your application. This does not apply to all applications and is done only when required.

Please enter contact information below for the person who would best answer questions about your application that may arise from anyone who received a referral or notification.

Company/Organization/Government:	Comox Valley Regional District
Contact Name:	Daniel May
Contact Address:	770 Harmston Avenue Courtenay BC V9N 0G8
Contact Phone:	250-334-6086
Contact Email:	dmay@comoxvalleyrd.ca

I hereby consent to the disclosure of the information contained in this application to other agencies, government ministries or other affected parties for referral or First Nation consultation purposes.

IMPORTANT NOTICES

- Once you click 'Next' the application will be locked down and you will NOT be able to edit it any more.

DECLARATION

I declare that the information contained on this form is complete and accurate.

OTHER INFORMATION

Is there any other information you would like us to know?

This tenure application (amendment to existing tenure) is time sensitive due to public safety of existing infrastructure and limited work windows. The CVRD is hoping that due to state of existing boat launch, available funding, engagement with local First Nations this tenure amendment may be fast tracked to allow us to remove the old boat launch and construct a new one to acceptable standards in the 2025 summer work window. Thank you

APPLICATION AND ASSOCIATED FEES

Item	Amount	Taxes	Total	Outstanding Balance
Crown Land Tenure Application Fee	\$250.00	GST @ 5%: \$12.50	\$262.50	\$0.00

OFFICE

Office to submit application to: Nanaimo

PROJECT INFORMATION

Is this application for an activity or project which No

requires more than one natural resource
authorization from the Province of BC?

OFFICE USE ONLY		
Office Nanaimo	File Number	Project Number
	Disposition ID	Client Number