



Minutes of the Hornby Island Advisory Planning Commission

Date of Meeting:	October 29, 2021
Location:	Hornby Island Community Hall 4305 Central Road, Hornby Island, BC
APC Members Present:	Wendy Burton, Chair Vicki Bale, Deputy Chair Joanne Ovitsland, Secretary Rob McCreary, Member
Regrets:	Kim Fagerlund, Member Christine Amabilino Hunt, Member
Staff Present:	Katherine Vogt, Recorder by Speakerphone
Others Present:	April Lewis, member of the Hornby Island Housing Society One (1) member of the public

1. CALL TO ORDER

Chair Burton called the meeting to order at 1:05 pm. She gratefully acknowledged that the meeting was being held on the traditional territory of the Kòmoks First Nation and Pentlatch People. She introduced herself and the recorder and allowed other Advisory Planning Commission (APC) members to introduce themselves. Chair Burton noted that members Kim Fagerlund and Christine Amabilino Hunt would continue to be actively working on the APC referral from a distance.

2. APPROVAL OF AGENDA

The following amendment to the agenda was presented for consideration:

- Change item 4 to the heading 'Hornby Island Housing Network' and renumber all following agenda items.

By general consent, the agenda was approved as amended.

3. MINUTES

3.1 Hornby Island Advisory Planning Commission Draft Minutes dated September 24, 2021.

The following amendment to the minutes was presented for consideration:

- On page 2, third paragraph, line 1, change 'Deputy Chair Bale' to 'Chair Burton.'

By general consent, the minutes were adopted as amended.

4. Hornby Island Housing Network

Chair Burton explained that the Hornby Island Housing Network, previously called the Hornby Island Housing Coalition, a recently formed group, had invited APC members to attend a recent meeting and that two members had attended; but that APC members are not permitted to act as members of the APC at outside meetings without previous permission from the APC group. Yet, there is a letter circulating from the Hornby Island Housing Network that states that members representing the APC were present. According to *Local Government Act* rules, the APC must be cautious to not act as a quorum, which is formed by three or more APC members; and, to not act without permission from the local Trustees as members of the APC. APC members can participate at outside meetings as individuals.

5. Review of recommended wording changes to OCP, with regards to references to First Nations

APC members reviewed the 91-page Hornby Island Official Community Plan Bylaw No. 149, 2014 document, which had been converted for working purposes to a track changes document, allowing recommended editorial wording changes to be set in the margins for itemised discussion. The document is attached to these minutes.

HO-APC-2021-002

It was MOVED and SECONDED,

that the Hornby Island Advisory Planning Commission recommends the amendments to the Hornby Island Official Community Plan Bylaw No. 149, 2014 with respect to First Nations language.

CARRIED

6. Discussion: LUB on housing and short-term rentals

APC members discussed the scope and complexities of their housing referral.

Chair Burton noted that all documents formally submitted to the Chair for the upcoming housing portion of the APC referral would be given a document number, the name of the sender, the date, and a brief subject line. They would be forwarded to APC members as they were received and would become a part of the public record to be viewed on the Islands Trust website.

Chair Burton noted that members of the public were welcome to present at upcoming APC meetings if they gave 10 days formal notice of presentation to the Chair by email, so that the public could be formally notified. Members of the public should be made aware that their personal submissions to the APC will become public.

Chair Burton welcomed April Lewis of the Hornby Island Housing Society as a resource person with a voice but no vote at 2:00 pm.

7. Next Steps and Timeline

APC members created working groups to review information between formal meetings:

- Member Ovitsland working with Member McCreary
- Member Burton working with Member Bale
- Member Fagerlund
- Member Amabilino Hunt

APC members planned to review documents through the month of November, to meet once in their working groups between meetings, and to attend later meetings monthly or bi-monthly with a goal to have the referral completed by the end of March. It was considered for all APC members to review the Islands Trust Draft Policy Statement, housing portions of the OCP, Land Use Bylaws, and all submitted documents; and, for members to submit any questions to the Chair by email a week before the next meeting for clarification from planners.

8. Next meeting

The next APC meeting will be held at the Hornby Island Community Hall on Friday, November 26, 2021 between 1:00 and 3:00 pm.

9. ADJOURNMENT

By general consent, the meeting was adjourned at 2:46 pm.

Wendy Burton, Chair

Certified Correct:

Katherine Vogt, Recorder