



**HORNBY ISLAND
ADVISORY PLANNING COMMISSION**

**Minutes of the Hornby Island
Advisory Planning Commission**

Date of Meeting	June 22, 2022
Location:	The Green Room, Hornby Island Community Hall 4305 Central Road, Hornby Island, BC
APC Members Present:	Wendy Burton, Chair Vicki Bale, Vice Chair Joanne Ovitsland, Secretary
Others Present:	One Community Member
Regrets:	Rob McCreary

1. CALL TO ORDER AND WELCOME

Wendy Burton called the meeting to order at 1:04 pm. She acknowledged that the meeting was being held on the traditional territory of the K'omoks and Pentlatch People. She attended a presentation by Jesse Morin about the Indigenous presence on Hornby Island for a documented 14,000 years, including villages with extensive middens.

She welcomed everyone to the meeting and asked Joanne Ovitsland to take notes in the absence of a minute-taker.

2. APPROVAL OF AGENDA

Two items were added:

- 4.2. APC role in recommendations to the local trust committee; and
- 4.3. Definitions of Conflict of Interest and Bias in APC guidelines for members.

By general consent the agenda was approved as amended.

3. MINUTES

Hornby Island Advisory Planning Commission Draft Minutes dated March 29, 2022 for adoption.

By general consent, the minutes were adopted.

4. BUSINESS ITEMS

4.1 Election of Officers: Chair, Vice-Chair, Secretary

Wendy Burton was acclaimed as Chair
 Vicki Bale was acclaimed as Deputy Chair
 Joanne Ovitsland was acclaimed as Secretary

By general consent the Commission agreed to use true consensus for decisions until additional members are appointed, when this agreement will be reviewed. If consensus becomes impossible, Roberts Rules of Order, volume to be determined, will be used with simple majority votes and the Chair will only vote in the event of a tie.

4.2 APC role in recommendations to the local trust committee

Chair Burton reviewed the most recent section of the current referral, which was presented at the May 6, 2022 Local Trust Committee meeting. She advised the commission members that the process is directed by the *Local Government Act* and Community Charter. Our role/voice ended with the recommendations on Housing and Short Term Rentals. Members of the Commission cannot engaged publicly on any of our recommendations, except to answer questions from the trustees. We can speak as private citizens, but it must be clear we are not speaking as members of the Hornby Island Advisory Planning Commission (APC).

4.3 Definitions of Conflict of Interest and Bias in APC guidelines for members

Chair Burton advised the members of the commission of the Advisory Planning Commissions Conflict of Interest and Bias Guidelines for Members of Advisory Planning Commissions at the Islands Trust. Specifically, she reviewed the definition of BIAS (p. 7) and Sub-section 18 “What if I Need Legal Advice’ Chair Burton reminded the members that an accusation of bias in the context of Advisory Planning Commission performance of duty is a legal accusation, with requirement to provide evidence. If individual members feel they have been unlawfully charged with bias and believe such charge is defamatory, they may seek legal advice from Islands Trust legal counsel.

5. Discussion of Project Work Plan

a. Next steps: Riparian Protection

The members of the commission reviewed the scope of the fourth and final section of the current referral. Chair Burton provided a separate document which summarized the scope of this section of the referral.

By general agreement, Chair Burton will summarize the two Riparian Areas Regulation (RAR) documents and present the case for discussion; commission members will review the documents and relevant sections of the Official Community Plan (OCP) and Land Use Bylaw (LUB) in preparation for the next meeting. Chair Burton will consult with Islands Trust (IT) staff about consulting a riparian zone expert for additional information not only about the two reports but also about the technical assessment of the slope “beneath” Euston Road and the aquifer designation A1 under review by IT staff.

By general agreement, John Cox, a member of HO Water Stewardship, will be invited to attend a meeting of the APC.

6. NEXT MEETING TIME & ADJOURNMENT

The next meeting will be on August 10, 2022, in the Green Room, 1:00 – 3:00 pm.

Chair Burton adjourned the meeting at 2:15 pm

Wendy Burton, Chair

Certified Correct:

Joanne Ovitsland, Recorder