MEMORANDUM

File No.: LA 6500-20
(OCP/LUB Review)

DATE OF MEETING:	September 30, 2019
TO:	Lasqueti Island Local Trust Committee
FROM:	Marnie Eggen, Island Planner Northern Team
SUBJECT:	Lasqueti OCP/LUB Review

PURPOSE

The purpose of this Memorandum is to update the Lasqueti Local Trust Committee (LTC) on the progress of the OCP/LUB Review project.

The Lasqueti Community Association's OCP Review Steering Committee is continuing with their own process of reviewing the Official Community Plan. A summary of the review they are undertaking is attached for information (Attachment 1). They have held several community meetings, with the next one to be held at end of September. The Steering Committee has indicated that they could be ready to present a summary of their work to the LTC this winter, the date to be determined.

NEXT STEPS

As per the Project Charter, staff are working to prepare a background report for LTC consideration at a future LTC meeting that will incorporate the results of the technical analysis and results of the LCA OCP Committee's 2018/19 community engagement once they are received by the LTC.

Submitted By:	Marnie Eggen, RPP, MCIP Island Planner	September 17, 2019
Concurrence:	Heather Kauer, AICP Regional Planning Manager	September 23, 2019

ATTACHMENTS

1. A summary of the process of the Lasqueti Community Association's OCP Review Steering Committee

Background

Lasquetians have been proactively involved in the OCP review since March 2018. A summary of the process that precedes the formation of the Lasqueti Community Association's OCP Review Steering Committee:

1. Public meeting: March 11, 2018

    *   Organized independently by C Ewan and A Fall

    *   Number of attendees: over 40 people

    *   Objective: to provide an opportunity for the community to discuss the OCP/LUB review process, and address questions people may have about the review process as well as general questions about the purposes of the OCP and LUB.

    *   Advertising: Lasqueti email list (which reaches over 500 people), physical sign in prominent location on road, one of the Lasqueti Facebook sites.

    *   Location: community hall (public venue)

    *   Process used during meeting: Open, facilitated discussion format (with speakers list).

    *   The outcome provided motivation to organize a second community meeting to start the process of gathering interests.

2. Public meeting: April 8, 2018

    *   Organized independently by C Ewan, A Fall, L Johnson and D Slik

    *   Number of attendees: over 40

    *   Objective: to identify community interests and values related to the OCP.

    *   Advertising: flyer mailed to all residents and available at post office, Lasqueti email list (which reaches over 500 people), physical sign in prominent location on road, one of the Lasqueti Facebook sites.

    *   Location: community hall (public venue)

    *   Process used during meetings: community members articulated interests (objectives), which were typed and adjusted on the fly with a projected screen, and verified by the individual; focus was on identifying a collective set of interests and values (not on identifying level of agreement); facilitated and with a speakers list.

    *   Notes from this meeting used by the LCA OCP Steering Committee as a source of potential new objectives for consideration at the public forums for inclusion in the OCP.

3. Islands Trust Community Information meeting: April 28, 2018

- Organized by Islands Trust and LTC

- Number of attendees: over 40

- Objective: to identify community interests related to the OCP

- Location: community hall (public venue)

- Process used during meeting: a set of flip chart stations were set up, each with a different general topic. Participants were able to write their thoughts and ideas on each flip chart.

- Used by the LCA OCP Steering Committee as a source of potential new objectives to consider at the public forums for inclusion in the OCP.

4. Formation of LCA OCP Steering Committee: June 2, 2018

- Committee created and appointed at the Lasqueti Community Association (LCA) AGM by consensus by the membership (and renewed at 2019 LCA AGM).

- Number of attendees at AGM: over 60

- Mandate: To facilitate and coordinate community discussion around the Lasqueti OCP review.

- Purpose of committee:

  - To seek public input on proposed changes to the OCP

  - To seek degree of community support for maintaining existing elements and proposed changes to the OCP

  - To recommend changes to the OCP, to identify unresolved/contentious objectives, to identify gaps in policies.

  - To establish an objective, transparent, inclusive data collection process.

Committee Organization

The Committee volunteers are a diverse group of ten Lasqueti residents.
Committee Officers were elected at the first meeting,
    Shoshanah Waxman/Colin Ewan – co-chairs

     Nadine Simpson – secretary

All committee members agreed to participate in the tasks arising from committee discussions on process.

Mandate

To facilitate a process by which Lasqueti Island residents have an opportunity for engagement in the LTC's OCP Review.

It was agreed that the committee would:
- Act as facilitators of discussions

- Listen to and record the public's commentary and not 'direct' outcomes.

Committee Process

Over the first four meetings, the committee
- Adopted a plan to work with an interest-based model of engagement with the public

- Identified topics of interest

- Sorted existing objectives and those collected at two meetings sponsored by volunteers prior to the committee's formation, and at the LTC's public meeting on Lasqueti into forum topics.

Community Forums

The Committee has, since June 2018, met regularly (1-2 times each month) to develop and employ a working plan for the public to participate either in person, (at bi-monthly open forums), through email, (ocp@lasqueti.ca), by post (LCA OCP Steering Committee, Lasqueti, BC, V0R 2J0) or by phone call to a member of the committee. (Names and numbers were posted in Our Isle & Times and on our e-list.)

The forums are held bi-monthly at the community hall on Saturdays from noon to 3pm in order to allow attendance of off-island Lasquetians who can arrive on the morning ferry and/or leave on the last ferry.

We publicize the forums as early as possible in the Isle and Times and on the Lasqueti email list. We put up posters at several locations on island and erect a large sign at our most prominent intersection. We repeatedly invite those who do not wish to speak publicly or are unable to attend to address us in writing, either by email to ocp@lasqueti.ca, or by mail.

For each forum we provide a facilitator, minute taker and speakers' list director from within the steering committee. The facilitator is someone not passionately involved in the issues of the day. We keep a double speakers list so that everyone has an opportunity to speak on a particular item before anyone speaks a second time. We sit in a circle with each exisiting or propsed objective projected onto a screen for easy contemplation. At the end of the discussion on each objective, we ask for a show of hands to indicate support.

At the end of the forum we form a subcommittee to synthesize the conclusions in writing. Subcommittees are composed of two people from the Steering Committee and several other community members. Notes from each forum are available at lasqueti.ca/lca/ocp-review

Forum topics, dates and attendance:

Forum #1 -   Environmental Stewardship and Climate Change Mitigation.
17 November, 2018
45 attendees

Forum #2 - Resource Stewardship.
23 February, 2019
24 attendees

Forum #3 - Community Services.
27 April, 2019
31 attendees

Forum #4 - Community Stewardship.
Scheduled for 22 June, 2019

Forum #5 - Land Use.
Scheduled for 31 August, 2019

Forum #6 - Vision Statement
date TBD

Planned Deliverables

The committee reports to the LCA membership and to the Islands Trust LTC (after endorsement by the LCA membership or executive). The deliverables will be a document that includes the following:

- Recommendations on OCP document structure (e.g. order and content of sections);

- Recommendations on OCP preamble (e.g. vision statement);

- Recommendations on existing OCP objectives to retain, revise or remove, and for which there is sufficient, documented support;

- Recommendations on new OCP objectives to add, for which there is sufficient, documented support;

- Identification of policy gaps (objectives that need supporting policies), and policies that do not support at least one objective;

- Possibly some recommendations on changes to policies (revisions, removals, additions), time permitting; and

- Reporting of unresolved/contentious issues - to describe the issue, areas and degree of agreement and disagreement, and any suggestions for advancing discussion towards resolution.