



MEMORANDUM

File No.: 6500-20-Raptor Nest DPA
Project

DATE OF MEETING: September 29, 2023

TO: North Pender Island Local Trust Committee

FROM: Brad Smith, Island Planner
Southern Team

COPY: Robert Kojima, Regional Planning Manager

SUBJECT: Raptor Nest Development Permit Area Review Project

PURPOSE

The purpose of this staff memo is to provide the North Pender Local Trust Committee (LTC) with an update on the Raptor Nest Development Permit Area Review Project.

PROJECT UPDATE

At the July 28, 2023 meeting, the LTC considered a preliminary staff report on the Raptor Nest Development Permit Area Review Project. At that meeting, the LTC decided to proceed with the project as a minor project, and directed staff to begin working on project deliverables. Since then, the following has occurred:

- Staff have had a follow up discussion with Dave Manning who is collecting the baseline field data. Mr. Manning is working with Dan Baxter, RP Bio on data collection and analysis. Data collection is wrapping up soon.
- The Islands Trust website is up to date with [project content](#) including the endorsed project charter and the July 28, 2023 staff report. All readily accessible public information regarding the project will be housed here.
- Staff are working with Finance staff to initiate contracts for acquiring the data. In conversation with Mr. Manning, it was agreed that a portion of the \$5,000 will be used to cover his direct expenses. The remainder, however much is needed, can be used for data acquisition and further analysis as required.
- There will also be a process step for GIS staff to map the proposed sites and create amending bylaw maps. This will be required when the initial baseline data is received as an early quality assurance step.

NEXT STEPS

When ready, staff will initiate contracts for data acquisition and further analysis.

Submitted By:	Brad Smith, PAg Island Planner	September 21, 2023
Concurrence:	Robert Kojima Regional Planning Manager	September 21, 2023