



File No.: 6500-20-Raptor Nest DPA
Project

DATE OF MEETING: November 24, 2023
TO: North Pender Island Local Trust Committee
FROM: Brad Smith, Island Planner
Southern Team
COPY: Robert Kojima, Regional Planning Manager
SUBJECT: Raptor Nest Development Permit Area Review Project

PURPOSE

The purpose of this staff memo is to provide the North Pender Local Trust Committee (LTC) with an update on the Raptor Nest Development Permit Area Review Project.

PROJECT UPDATE

At the September 29, 2023 meeting, the LTC were provided an update on project progress via a staff memo. Since that meeting, the following has occurred:

- Staff have had further follow-up discussion with Dave Manning and Dan Baxter, Rp Bio, regarding data collection and expected project deliverables.
- Staff have confirmed that a direct award can be provided to Mr. Baxter given his previous involvement and expertise in the project.
- Staff are working with Finance staff to finalize the service contract with Mr. Baxter with an expected contract completion date of March 31, 2024.
- The scope of work in the proposed contract includes:
 - Data collection, analysis and ground-truthing
 - Provision of data points in a GIS format consistent with Islands Trust mapping standards
 - Summary report including:
 - Description of project scope, purpose and data collection methods
 - Summary and analysis of existing and new site specific nesting data
 - Recommendations for potential amendments to OCP nesting site mapping (Schedule O) and Raptor Nest DPA sections

NEXT STEPS

Staff will finalize the contract with the consultant and initiate work on deliverables. Staff are also reviewing the DPA provisions and will report to the LTC with options and recommendations for amendments. Upon receipt of the GIS data files from the consultant, GIS staff will map the proposed sites and create amending bylaw maps.

Submitted By:	Brad Smith, PAg Island Planner	November 15, 2023
Concurrence:	Robert Kojima Regional Planning Manager	November 15, 2023