



DATE OF MEETING: December 14, 2021

TO: Salt Spring Island Local Trust Committee

FROM: Louisa Garbo, Island Planner, Salt Spring Island Team

COPY: Stefan Cermak, Regional Planning Manager, Salt Spring Island Team

SUBJECT: A Two-day Workshop for the Ganges Village Area Plan Task Force

RECOMMENDATION

1. That the Salt Spring Island Local Trust Committee endorses the re-allocation of funding within the Ganges Village Area Plan Project budget and additional staff time to have the consultant, Ahne Studio, facilitate a two-day workshop for the Ganges Village Area Plan Task Force.

BACKGROUND

Staff provided an update at the SS LTC public meeting on November 9, 2021, which included a verbal update from the consultant, Ahne Studio, regarding the public engagement activities and a request from the Ganges Village Area Plan Task Force wishing to have funding and staff support for a two-day workshop.

DISCUSSION

Trustee Patrick suggested the option to have Ahne Studio to consider facilitating the two-day workshop. Upon discussion with the consultant, the consultant provided a fee proposal that included the preparation, facilitation, and a summary memorandum of the event for a total of approximately \$4,550. Funding will be re-allocated from another engagement item within the Ganges Village Area Plan project budget, which will not exceed the approved budget. The consultant proposes to hold the event sometime in the spring of next year, shortly after completing most of their public engagement activities for the Ganges Village Area Plan public engagement program.

NEXT STEPS

- The consultant will meet with the Task Force sometime in December to plan for the two-day workshop.

Submitted By:	Louisa Garbo, Island Planner	November 23, 2021
Concurrence:	Stefan Cermak, Regional Planning Manager	November 30, 2021