



Ganges Village Area Planning Task Force Meeting Minutes

Date: Thursday, July 15, 2021

Location: Electronic Meeting

Members Present: Robin Jenkinson, Chair
Mike Best, Vice-Chair
Eric Booth
Jesse Brown
David Dunnison
John Gauld
Bob MacKie
Jenny McLean
Sebastian Moffatt
Kris Plambeck

Regrets: None

Absent: Jennifer Maksymetz

Staff Present: Stefan Cermak, Regional Planning Manager
Louisa Garbo, Island Planner
Rob Pingle, Planning Team Assistant
Sarah Shugar, Recorder

Others Present: Peter Grove, Local Trustee
Laura Patrick, Local Trustee
One member of the public

These minutes follow the order of the agenda although the sequence may have varied.

1. CALL TO ORDER

Chair Jenkinson called the meeting to order at 10:02 a.m. Chair Jenkinson acknowledged the meeting is being held in Coast Salish First Nations treaty and traditional territory.

1.1 Member Roll Call

Vice-Chair Best presented the member roll call. Vice-Chair Best welcomed new task member Jesse Brown and an introduction was carried out.

1.2 Approval of the Agenda

By general consent, the agenda was adopted.

1.3 Approval of Draft Minutes for June 17, 2021

The following items were presented for consideration:

- Add Eric Booth to the list of members present.
- Replace “Many of the task force members requested the work plan be adjusted to be completed to share the task force recommendations prior to the 2022 Trustee Elections” with “The majority of task force members agreed the work plan be adjusted to be completed and recommendations made prior to the 2022 Trustee Elections.”

It was MOVED and SECONDED,

That the minutes of the June 17, 2021 Ganges Village Area Task Force meeting were adopted as amended.

CARRIED

Member Moffatt arrived at the meeting at 10:20 a.m.

2. UNFINISHED BUSINESS

2.1 Study area boundary (for Task Force edits prior to community review)

Planner Garbo presented a Proposed Study Area Boundary and a draft vision statement.

In discussion the following comments were noted:

- A member requested that the framework be presented prior to approval of the proposed study area boundary. Concern was expressed that it is too soon to approve the study area boundary.
- There was a question regarding whether a framework/process/methodology for how the area boundaries were created has been provided to the task force. Planner Garbo reported the framework has been presented to the task force.
- There was a question regarding whether the boundary is for the purposes of the study. Planner Garbo reported the study area boundary is for study purposes.
- There was a suggestion to include Lady Minto hospital, the Atkins Road area and the Harbour House/Moby’s Pub area.
- There was a comment that Ganges is a harbour village and the study area should include the harbour area including Churchill Road.
- There was a suggestion that the green and blue lines be dotted lines to communicate that the boundary is flexible.
- There was a suggestion to include commercial properties up to Beddis Road including the Salt Spring Island Sailing Club and the Seabreeze Inn.

2.2 Vision Statement (for TF edits prior to community review)

This item was considered in item 2.1.

3. PROPOSED AREA PLAN ELEMENTS - None

Alyssa Bradley arrived at the meeting at 10:45 a.m.

4. LEGAL ORIENTATION AND Q&A

Alyssa Bradley presented a legal orientation.

In discussion the following comments and questions were noted:

- There was a question regarding whether there are case law examples of advisory committees such as the task force. A. Bradley reported advisory committees are required to comply with the open meeting rules as per the Local Government Act.
- There was a comment that there is a South Pender Island Advisory Planning Commission that does not have staff attend their meetings. A. Bradley reported she would not comment on a specific advisory committee although all advisory committees are required to comply with the open meeting rules as per the Local Government Act. It is a requirement to be open and transparent to the public.
- There was a question whether the task force could reconstitute as a group that is not an advisory committee that could make recommendations to the Local Trust Committee.
- There was a question regarding whether there a process to hold information gathering meetings in between the regularly scheduled meetings and whether those meetings can have less staff attending. A. Bradley advised the Secretary is required to attend all meetings and provide minutes that are made available to the public.
- There was a question regarding whether there is anything preventing members from meeting at a given time when there is not a quorum.
- There was a comment that the task force has a big job and would like to find ways to move the work ahead and not to be restricted by staff time.
- There was a comment that the process to the current time has been inefficient.
- There was a question to Trustee Grove and Trustee Patrick whether the LTC could approve more frequent meetings that would include a minute taker and less staff. A. Bradley reported the LTC must appoint a minute taker that is not a member of the task force and that the minute taker is an employee or contractor of the Islands Trust. Trustee Grove advised staff play an essential role.
- There was a question regarding whether staff are available to attend more information gathering meetings.
- Planner Garbo reported staff could work with the task force to provide the maximum time for discussion.
- There was a question regarding whether three task force members can meet for coffee and discuss task force business. A. Bradley advised it is a judgement call upon the context of whether it is two members running into each other and having a chat or whether any task force business is being moved forward.
- There was a comment that the mandate of the task force is broader than other advisory committees.

- There was a question regarding differentiation between informal meetings that do not have a quorum.
- There was a question regarding whether subcommittees can meet to make recommendations to the task force to achieve more efficiency and momentum. A. Bradley reported subcommittees are required to follow the open meeting rules but advised that the Task Force is already a subcommittee of the LTC. Need to consider what has been established, who has established the group and what are the legal requirements.
- There was a question regarding what latitude is there for one or more task force members to meet with staff. A. Bradley advised informal discussions with staff would not be an issue.
- There was a question regarding whether bi-weekly meetings could be scheduled to help move the task force business forward.
- There was a suggestion that more staff reports could be helpful.
- There was a question regarding whether the task force can schedule a walk around meeting. A. Bradley advised the task force could have walk around meetings although all conversations with applicants need to be held in open meetings.
- There was discussion regarding availability to attend additional meetings.

It was MOVED and SECONDED,

That the Ganges Village Task Force request staff to schedule a meeting on July 29, 2021.

CARRIED

By general consent, the Ganges Village Task Force requested staff to schedule a walking tour on July 29, 2021, 10:00 a.m. to 12:00 p.m. and that the group will meet at the Tree House Café.

5. ROUNDTABLE DISCUSSION

5.1 In Person Meetings (dates and location) – No Discussion

6. ADJOURNMENT

The meeting adjourned at 12:02 p.m.

Robin Jenkinson, Chair

CERTIFIED CORRECT:

Sarah Shugar, Recorder