

Water Sustainability Project: Land Use Management for Watershed Protection

Proof of Water – Subdivision: Project Charter v1.1

Salt Spring Island Local Trust Committee

Date: May 19, 2020

Purpose: *The purpose of this project is to amend the Salt Spring Island Land Use Bylaw to better protect groundwater resources and groundwater users by improving the quality of groundwater information provided by subdivision applicants.*

Background: *Staff have determined that groundwater information furnished by subdivision applicants is not always consistent with the Province’s Guidelines for Conducting Pumping Tests. This has led to conflict between staff, applicants and their consulting engineers. Staff believe that greater clarity around required information will minimize conflict. Additionally, the Salt Spring Island Watershed Protection Alliance (SSIWPA) has identified “Proof of Water” as a priority project to enhance water sustainability on the Island.*

Objectives

- Consistency between Land Use Bylaw and Government of British Columbia Guidelines for Conducting Pumping Tests
- Clear deliverables for applicants
- Reduced staff/applicant conflict

In Scope

- Land Use Bylaw amendments
- Cooperation with SSIWPA Technical Working Group and provincial agencies in bylaw development
- Agency and professional referrals
- 1 Community Information Session
- Development of supplementary communications materials

Out of Scope

- Non-water-related bylaw amendments
- Extensive community engagement

Workplan Overview

Deliverable/Milestone	Date
Project Charter endorsement, direction to draft bylaw in cooperation with SSIWPA TWG and provincial agencies	May 26, 2020
Draft bylaw for LTC review, first reading + First Nations, agency, and professional referral	July 28, 2020
Bylaw amendment, second reading, Community Information Meeting	October 6, 2020
Third reading, executive committee referral	November 10, 2020
Bylaw adoption	December 15, 2020

Project Team

Jason Youmans	Project Manager
William Shulba	Technical Advisor
Kristine Mayes	Project Assistant
Daniela Murphy	Legislative Clerk
RPM Approval: Stefan Cermak Date: May 19, 2020	LTC Endorsement: Resolution #: SS-2020-072 Date: May 26, 2020

Budget

Budget Sources: LTC Project Budget		
Fiscal	Item	Cost
20/21	Community Information Session	\$0-500
20/21	Bylaw Notification (waive public hearing)	\$1,000
	Total	\$1,500

PROJECT CHARTER WORK PLAN OVERVIEW			
Meeting	Deliverable/Milestone	Target Date	Cost
May 26, 2020	Project Charter endorsement, direction to draft bylaw		\$0
	Review background materials, Coordinate with SSIWPA Technical Working Group, FLNRORD and MOE staff, draft bylaw	July 15, 2020	\$0
July 28, 2020	LTC review bylaw, first reading + agency, professional and First Nations referrals		\$0
	Develop bylaw amendments based on First Nations, agency, and professional recommendations	September 20, 2020	
October 6, 2020	Bylaw amendment, second reading		
	Mid-stream communications materials (why is the LTC doing this? what does it mean?)	October 20, 2020	\$0
	Community Information Session (targeted to stakeholders, although general public can join)	October 20, 2020	\$0 if online, \$500 if in-person
November 10, 2020	Bylaw amendment, third reading, executive committee referral (waive public hearing)		\$1,000
December 15, 2020	Bylaw adoption		
	Post-adoption communications materials (what happens now?)	December 15, 2020	\$0
TOTAL			\$1,500